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**Effective Dates: 11/23/2021 - Present (Go to [History](#))**

**SENSITIVE - NOT TO BE SHARED WITH THE PUBLIC**

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**TN 3 (11-21)**

# GN 04112.015 How to Report Employee Fraud

## A. Policy

Employees can report fraud involving agency employees by:

- Using the Allegation Referral Intake System ([ARIS](#));
- Calling the Office of the Inspector General's (OIG) Fraud Hotline at 1-800-269-0271; or
- Calling the nearest Office of Investigation Field Division (OIFD). Refer to [GN 04124.010](#) for a list of OIFD telephone numbers.

## B. Confidential and Anonymous Reporting

To maintain confidentiality, when a reporter submits an employee-fraud allegation through [ARIS](#), the system automatically marks the allegation as "sensitive" and routes the allegation directly to OIG. Only OIG and select employees within the Office of Program Integrity have access to "sensitive" fraud allegations. Management officials do **not** have access to search or view employee-fraud allegations within their hierarchy.

Employees who want to remain anonymous can report potential employee fraud by calling OIG's Fraud Hotline or the nearest OIFD.

## C. Management Procedures

If managers have questions concerning an employee-fraud allegation, they should consult their regional Center for Security and Integrity staff following normal procedures.

It is permissible to gather information, but managers must not confront the suspect or pointedly question witnesses, as such actions could compromise the investigation.

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# Section History

## Action Item Explanation

**Effective Date Title**

01/31/2006 [How Employees Report Employee Criminal Violations](#)

01/31/2006 [How Employees Report Employee Criminal Violations](#)

## Prior Versions of Section

Effective Date	Title
11/23/2021 - 11/22/2021	<a href="#">How to Report Employee Fraud</a>
11/23/2021 - 11/22/2021	<a href="#">How to Report Employee Fraud</a>
11/23/2021 - 11/22/2021	<a href="#">How to Report Employee Fraud</a>
08/12/2008 - 11/22/2021	<a href="#">How Employees Report Employee Criminal Violations</a>
08/12/2008 - 03/02/2020	<a href="#">How Employees Report Employee Criminal Violations</a>
08/12/2008 - 08/11/2008	<a href="#">How Employees Report Employee Criminal Violations</a>
03/21/2000 - 08/11/2008	<a href="#">How Employees Report Employee Criminal Violations</a>

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